

**AIRPORT ADVISORY BOARD
SANTA FE REGIONAL AIRPORT
121 AVIATION DRIVE, BUILDING 3002B
THURSDAY, NOVEMBER 9, 2017, 4:00 PM**

1. CALL TO ORDER

The meeting of the Airport Advisory Board was called to order by Stephen Ross, Chair, at 4:00 pm on Thursday, November 9, 2017, at the Santa Fe Regional Airport, 121 Aviation Drive, Building 3002B, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Stephen Ross, Chair
Chris Ortega, Vice Chair
Simon Brackley
Bud Hamilton
Troy Padilla
Eleanor Ortiz
Mike Szczepanski

MEMBERS ABSENT

OTHERS PRESENT

Nick Schiavo, Public Works Interim Director
Jane Alexander, State Aviation
Bob Wood, Airport Tower
Steve Merlan
Marc Coan
David Alexander, KSA
Molly Waller, KSA
Mark Baca, Airport
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

Mr. Padilla asked that item 6 D be moved up to 6 A.

MOTION A motion was made by Mr. Padilla, seconded by Mr. Ortega, to approve the agenda as amended.

VOTE The motion passed unanimously by voice vote.

**4. APPROVAL OF MINUTES
OCTOBER 12, 2017**

MOTION A motion was made by Mr. Szczepanski, seconded by Mr. Ortega, to approve the minutes as presented.

VOTE The motion was passed unanimously by voice vote.

5. OLD BUSINESS

A. AIRPORT NAME UPDATE

Mr. Schiavo reported that the Airport Name issue did go to City Council and was approved. Additionally form 50-10 has been completed by Mr. Baca and submitted to the FAA.

B. AIRPORT STRATEGIC PLAN

Mr. Schiavo said he is still getting up to speed. He has received the draft task order from KSA.

Mr. Padilla said we talked about it at the last meetings. We decided to have 3 Board members go into a smaller meeting with KSA to get more details. That meeting has happened.

Chair Ross said we have not seen the task order.

Mr. Schiavo said he will get it out to everyone. He would like to modify it a bit. It is important to show what the Airport could be doing and the dollars we are missing out on. Who was in the small group

Chair Ross said he, Bud Hamilton and Troy Padilla.

Mr. Schiavo said he would like to get your feedback and then he will work with KSA to modify and bring back the task order to the December meeting.

Mr. Hamilton said we received some paperwork at the last meeting from KSA. Was that the task order.

Mr. Schiavo said the task order is the defined scope of work. If that is what you received then it is the same.

Mr. Schiavo said he wants to make sure we are all on the same page and then send the scope of work/task order through Committees and Council.

Chair Ross said Bud had a lot of comments on that.

Mr. Ortega said he understood it to be a proposal. Now it is a task order.

Mr. Alexander said the task order is actually a contract.

Mr. Ortega asked was the proposal approved.

Chair Ross said no.

Mr. Schiavo said he is not comfortable with the task order as it is now. He will talk to Board members, modify it and bring it back to the Board.

Chair Ross said it would be good if you emailed that task order to us so we can look at it again.

C. AOPA FLY-IN CONFERENCE, 2018

Chair Ross said he had nothing new to report.

6. NEW BUSINESS

A. STAFF INTRODUCTIONS - INTERIM AIRPORT MANAGER

Mr. Schiavo said he is the Interim Airport Director and is also the Interim Public Works Director. He has a real interest in the Airport and wants to see it be successful. He has been working with HR to get the job of Airport Manager posted. We will see who applies. We will post the position on a continuous basis and not be confined to a set time so as someone applies he can see who is there and if they are someone we are interested in having at the Airport he will pull them to interview them.

Mr. Szczepanski asked will we have a committee of people or just the City to make a selection.

Mr. Schiavo said a committee has always been asked to help with interviews.

Chair Ross said last time there was a deadline for applications, then the first cut was made by the City and then the applicants went before a committee for interviews.

Mr. Brackley asked does the Airport Manager serve at the pleasure of the Mayor or City Manager.

Mr. Schiavo said the City Manager. Almost all Department and Division Directors are at will and exempt.

Mr. Ortega asked will the qualifications be the same.

Mr. Schiavo said we will make it a requirement to have passed the exam and accreditation and certification as a member of AAEE, the American Association of Airport Executives.

B. RUNWAY 2/20 MIL AND OVERLAY PROJECT

Mr. Alexander said he would like to do B and C together. The contract has been sent to the contractor from the City. We will have the preconstruction meeting the first part of December. Everyone is welcome to come to that meeting.

Chair Ross asked is that when the notice to proceed will be issued.

Mr. Alexander said yes. Late in January they will mobilize and start working on Taxiway Delta.

Chair Ross said he heard they are going to put a batch plant out here.

Mr. Alexander said yes they are. They expect to start laying asphalt by mid to late May.

Mr. Ortega asked regarding the reconstruction of Taxiway Delta, how long is that expected to take and can it be expedited.

Mr. Alexander said we set up a contract time and it is their responsibility to meet that. They staff the job as necessary. We will encourage them to meet that contract time.

Mr. Ortega said he is just talking about Taxiway Delta. That can begin in winter right.

Mr. Alexander said yes.

Mr. Schiavo said they have so many days to get it done. We can't force them to do expedited work unless they are getting close to end of the time we gave them. They bid it to work during the day and it would be more costly to work at night. We can push that and other measures only if they run up against liquidated damages.

Mr. Ortega said he was thinking if they have 270 days to do everything and they can pick and choose is there a potential that Taxiway Delta could be impacted more

than we think.

Mr. Alexander said they don't have 270 days to do Taxiway Delta. It is set up in phases.

Mr. Ortega said part of this issue is that we have never seen the contract.

Mr. Schiavo said he understands that Mountain States is a good company to work with. The kick off meeting will decide those issues.

Mr. Padilla said it would be nice to know some of those schedules. Are there things we can do to minimize the time that Delta will be out of service.

Mr. Schiavo said we will have that conversation at the kick off meeting. We don't want them trying to pave when it is too cold. We want it set up for success.

Mr. Baca said just because they say start in February to mobilize does not mean shutting down Delta immediately. They will do the dirt work first.

Mr. Alexander said this project is going to be an inconvenience to the Airport. We will do everything we can to minimize that.

C. TAXIWAY DELTA REHABILITATION PROJECT

This item was discussed with item B.

D. RUNWAY 10/28 STATUS

Mr. Schiavo said we, he, Jane Alexander, Chair Ross and staff met and did some brainstorming. He thinks we have a way to keep 10/28 open and still use Taxiway Delta as designed.

Ms. Alexander said we can't do \$4 million, but we can do \$1.5 million and we are going to have to make that work. The ODO for that amount was submitted in 2015 for 2016. Costs have changed. In talking with her budget people we are going to ask to take this money from their fund balance and get it funded in fiscal year 2019, after July 1st. Please be patient.

Mr. Padilla said we are talking about money. What is the scope of work and what are you planning to do to keep it open.

Ms. Alexander said we are keeping it at it's full length. We need to get with Bob Wood on the issue with a parallel taxiway.

Mr. Wood said we have a waiver to cross 10/28 and 2/20 so that is covered and in place.

Ms. Alexander said we need to tell our folks that and keep 10/28 as an open runway only when the tower is open

Mr. Wood said the original concern was if Taxiway Delta changed there might not be room for an aircraft. We have the waiver so it should be good. It is also lit.

Mr. Szczepanski said this is a whole bunch of stuff we never heard of before. Now we know we have a waiver.

Ms. Alexander said the issue with the runway being closed was due to the porous friction course issue. She does not like closing runways because you never get them back. We had met with the previous Airport Manager and KSA and discussed shortening the runway. She was unable to come to the last Board meeting to discuss that. With the change in Airport management we talked with FAA and they had concerns about shortening it. FAA will only fund 2 runways out here. 2/20 and 15/33 as the crossway. FAA called her and said from the intersection out that part is eligible for funding. 250 feet outward.

Mr. Alexander said that is significant from the pavement standpoint and that is where some of the worse pavement is.

Ms. Alexander said we might as well have the contractor do 10/28 as they are doing the other work here.

Mr. Schiavo said he will work with her to do that with the City.

Ms. Alexander said we will be funding the \$1.5 million.

Mr. Ortega asked are we talking about mill and overlay of the Airport.

Ms. Alexander said we will work with the engineer. It is not an air carrier runway so we don't have to do it for that weight.

Mr. Ortega said so you will replace it with asphalt and overlay.

Mr. Brackley asked this is not taking funds away from the Airport.

Ms. Alexander said no, it is a separate pot of money.

Mr. Szczepanski said we had a long discussion about this last time. To take \$1.5 million to do this when we have other things that we really need rather than this seems wrong.

Ms. Alexander said it was the City's decision to do the runway.

Mr. Padilla said what we have been told is when FAA looks at funding they look at it from the center of the runway. Does the State do the same thing.

Ms. Alexander said yes.

Mr. Szczepanski said if the Airport Board does not want the \$1.5 million he is sure she has other airports to give it to.

Ms. Alexander said she believes it should be open for the general aviation guys. When you look at the wind data technically you should only be a one runway airport. If this money is not wanted she can certainly find someone else to give it to.

Mr. Szczepanski said this is so curious. If there is a runway somewhere else in the state that needs it he is fine with that. What was the decision making process.

Mr. Schiavo said he has come to the last 6 airport meetings as the Public Works Director. He heard that presentation. He did not hear it being put to the Board if they wanted to close the runway or not. We can put it on the agenda next time to close it, but will be hard for you to get the votes for that.

Ms. Alexander said it was always her understanding that the Airport wanted to keep the runway open. She agrees that this is a complete 180 from when they had met with the previous Airport Manager. She will put the money in to keep it open, but if the City does not want to keep it open she has done all she could to keep it open.

Mr. Wood said the usage was down on 10/28 because it has not been open. He can't remember a crash happening due to it being closed. We have rebuilt the runway before and had it lit so closing it does not make sense to him. He very much in favor of reopening it and keeping it open.

Mr. Ortega said we had a lot of discussion about this last month. He left us with options to think about accepting money from the Aviation Division for shortening it. At that time they were willing to fund \$500,000 and \$250,000 the next year for maintenance and then it would be the City's responsibility. The discussions externally and internally are all about how people obtained data and drew conclusions. A lot has to do with splitting hairs. His opinion is it is important to not get too hung up on the finiteness of numbers and look at the bigger view. Is it useful and does it minimize the chance of accidents.

Ms. Alexander said the master Plan that had been approved by City Council shows 10/28 staying open with the parallel taxiway.

Mr. Brackley said it is closed now.

Ms. Alexander said temporally.

Mr. Brackley asked how long has it been closed.

Chair Ross said a year.

Mr. Brackley asked how quickly will this be done.

Ms. Alexander said she is hoping for July 1st. The grant would be in place and process would start. She might be able to get the design done prior to July 1st.

Chair Ross asked is this something we can add to 2/20.

Mr. Schiavo said if timing is right we can do a change order.

Mr. Szczepanski asked if the money is not available until July how do we do them together when that is not starting until spring.

Mr. Alexander said potentially it would be better to hold it off a bit longer with the Fly In coming in. There is difficulty in timing, but that does not mean it couldn't happen.

Chair Ross asked is there a temporary fix that can be done.

Mr. Alexander said potentially we could do a fog seal. That would be \$200,000 to \$300,000 with the markings.

Ms. Alexander said that is a waste of money unless you wanted it open right away. It is up to the City. There is that one section that is not the best. She would entertain that.

Mr. Padilla said so from the last meeting to this meeting there has been a pretty significant swing. We could have another swing with a new manager. What can we do as a Board to look down the road, pick a target and say this is where we want to go as an Airport and a City.

Chair Ross said that is what the strategic plan is about.

Mr. Schiavo said that has been the criticism he heard from the FAA, that we are kind of all over the place. To the degree we can pick a path and stay with it that is best. He has been pretty successful with the City in getting things done. Really we need to have a conversation around what you want to see done in the fiscal year and march down that road.

Mr. Ortega said if the City opts to accept the \$1.5 million and move forward, we were told the future expense for maintenance would be the City's.

Ms. Alexander said there is some miscommunication on the State funding. Airports like Santa Fe have so much pavement that we cannot fix it all at once. She cannot promise funding. Let's meet every year and talk about shared costs. \$250,000 from the State and \$250,000 from the City.

Mr. Ortega said the short answer is don't carve anything in stone and go year to year.

Mr. Schiavo said there were regular funds put toward maintenance out here. We need to get back to that. He will bring that issue to future meetings. He thinks we are leaving money on the table. We need to enforce leases and collect and have the money go to maintain the facility.

Chair Ross said if we have a coherent plan every year Jane will have an easier time in discussions.

Ms. Alexander said a pavement management plan. Piece by piece.

Chair Ross said there is no action to take on this. Jane thank you.

Ms. Alexander said she is happy to come back.

Chair Ross said we appreciate her help. City, tell me what you want to do.

Mr. Schiavo said we will have a clear ask for you.

Mr. Brackley said what we want is an expanded baggage claim and a facility that works until we get the new terminal.

Mr. Schiavo said we did receive a grant last year. There is \$700,000 left and the idea is to use that to address some issues. There are other things to address as well such as with UBER.

Mr. Brackley said people say tell me what you want and Simon does.

E. RESOLUTIONS

1. OPTIMAL GOVERNANCE BODY FOR THE AIRPORT

Mr. Schiavo said this Resolution is in your packet. Cameron came up with this and item 2 prior to leaving. He was looking for the support of this Board.

Chair Ross said there is no governance now other than City Council. Does this deviate from that.

Mr. Schiavo said what Cam had in mind was that in other cities they have a Governance Board who makes decisions and they do not have to run those back through City Council. Buckman Direct Diversion and SWMA are run like that. Both the City and the County sit on those boards. There is an Executive Director and the City and County and they make decisions. The Airport is not jointly owned by the City and County. The process here is the same as everything else where decisions and suggestions are approved by the City. This Body gives their opinion and that goes to Public Works then the City Council. In order to spend funds as this is being thought of you all would not be a part of that. This Board would be made up of City Councilors.

Chair Ross asked is there a precedent for this.

Mr. Schiavo said Cameron felt the City process was too hard to get through. He has been successful in getting things approved. That is the process we have. Items go on consent and go on from there.

Mr. Padilla asked how long have you been with the City.

Mr. Schiavo said 11 years.

Mr. Padilla said in your 11 years how efficient were you in getting things passed through the City.

Mr. Schiavo said effective enough in year 4 to be made a Department Director.

Mr. Padilla said what we have seen here at the Airport has been different. Cameron had his difficulties. We have seen ups and downs with different airport management. With the decisions we have to make to keep it going it has been difficult to keep things consistent. Now the Airport is in dire need. How do we as a Board keep momentum going. Now we have Councilors and the Mayor changing. How do we keep the Airport moving in a positive direction when it comes to working with the City.

Mr. Schiavo said he has only been Public Works Director for 6 months. He can't think of a single item that Cameron brought forward that was not approved by City Council. The problem has been not having a clear path. That has brought challenges for FAA funding. We did the a Resolution to allow the City Manger to sign for grants. That was hugely helpful for the Airport and Cameron. Nothing is insurmountable and there is nothing to be gained with this Resolution. It might even shift things the other way. It would be City Councilors weighing in and not people knowledgeable about airports.

Mr. Padilla said he wants the Airport to be consistent.

Mr. Brackley said he thinks with the Master Plan and the Strategic Plan and priorities set we can move toward a more consistent process. There are some things

that come up where a decision needs to be made immediately. If we have the process in place to handle those, which is what you are saying, that is good.

Mr. Schiavo said the government moves slowly and so does FAA. He asked Cameron to give a presentation before Public Works and he did. When the time came the City Manager did not have an issue in signing it and City Council had no issue with it because they knew about it. We are obligated to keep the Governing Body abreast of what is going on.

Chair Ross asked there is nothing in City Government now like what is being proposed.

Mr. Schiavo said not that he is aware of.

Chair Ross said he agrees with what Nick just said.

Mr. Hamilton said if he is reading him right he is saying this is not a good idea.

Mr. Schiavo said yes, that is his opinion. It is certainly unprecedented. To make it work the only ones who can authorize the spending of City funds is City Council. SWMA can't bond or apply for a grant. The City is the fiscal agent.

Mr. Ortega asked so this originated with Cameron.

Mr. Schiavo said right.

Mr. Brackley asked there is no urgency on this is there.

Chair Ross said Cameron wanted to move it along but Nick does not. The objective for Cameron was to help him be more efficient.

Mr. Brackley said we will have new Mayor and a changing environment.

MOTION A motion was made by Mr. Brackley, seconded by Ms. Ortiz, to postpone this Resolution for now and revisit it when or if it is deemed a priority by Mr. Schiavo.

Ms. Ortiz said thank you Nick. Having been here longer than most of you have been alive she understands a lot about how the City works. She can understand that City approval can depend on who is going to the City to ask. She appreciates his leadership.

Ms. Ortiz said is it correct that we on this Board have the authority to make motions assuming that whatever we approve goes to the City and to a Committee.

Mr. Schiavo said yes.

Ms. Ortiz asked how many committees.

Mr. Schiavo said Public Works and Finance if there is money involved then to City Council.

Ms. Ortiz asked how long does that take.

Ms. Schiavo said those Committees meet twice a month, 10 months a year. It can be done in a month

Ms. Ortiz asked does it make a difference if it goes on consent if the Board passes it.

Ms. Schiavo said almost all of the items are placed on consent unless there is something very particular about it. It is discussed if a City Councilor pulls it from consent. He would be very reticent to take anything to Council if this Board did not approve it.

Ms. Ortiz asked so no one jumps to hash it out again unless there is an issue.

Mr. Schiavo said yes

Mr. Hamilton asked his question, given Nick's input, is wheather or not this type of governance would in any way influence our decision in picking an Airport Manger.

Mr. Ortega said after Jim Ottman was our Manger for years we had Francie for 18 months, then John Bulthius in the interim for 17 months, then Cameron for 19 months. His real concern is that the new Airport Manger will only be here for 1.5 years. Some of that is in qualifications and money. He hopes in the selection of the next one that the person chosen wants to stay longer.

Mr. Schiavo said what he sees as a challenge is that many of the positions in the City can be filled by people who already work in the City. When someone comes from the outside they have a hard time going through the government process. His job is to be sure to help his mangers be successful. Cameron found it very challenging to get things through the City system. There were other reasons for Cameron's departure as well. The City system will always be challenging. We need to look hard at a new manger and their ability to adapt and conform.

Mr. Ortega said he agrees.

VOTE The motion passed unanimously by voice vote.

2. IDENTIFICATION SOURCE FOR NEW TERMINAL

Chair Ross said we have another Resolution. The important provisions are on page 2. It is asking the City Manager to identify a funding source for \$3 million for the design of the new terminal within 60 days.

Mr. Schiavo said this Resolution was also written by Cameron before he left. He can see that there is an absolute need for the new terminal. The idea of a new terminal is very exciting; however, there is no \$3 million at the City. He also is the Facilities Division Director. We have 80 some buildings and we don't have sufficient funding to maintain those buildings. That is not to say that we move some form of this forward to talk about potential funding, but to pressure someone to find funds within 60 days will not end well.

Ms. Ortiz said she agrees.

Mr. Brackley asked and if we say yes.

Mr. Schiavo said this needs to get reworked and he is willing to do that with anyone who is interested in working with him.

Mr. Brackley said he spent some time today with the Finance Director. This board wants to get this funded in a timely manner, but it should be part of the City's bigger picture.

Mr. Schiavo said yes, that is his recommendation.

Chair Ross said this is a harshly worded thing. It could be reworded. It needs to get toned down at a minimum. We have made preliminary decisions, but one thing we have not done is identify funding. All of this is going to be on the City and their bonding capacity. Now is a good time to side step and have that discussion. He supports reworking this.

Mr. Padilla said he agrees. We have talked about the terminal and spent a ton of money on consultants to come in. We agreed that conceptional this is the location and what we want. Reading this there seems to be some urgency behind the funding for design. What is that urgency. 5 years was the goal to get it built.

Mr. Alexander said this is the first he has heard of this Resolution. There was a goal of being under construction by 2020. It is a long process. It takes a year or a year and a half to go through that process.

Ms. Waller said an environmental assessment needs to be started ahead of time. It takes a year to 18 months to get that approved through FAA.

Mr. Padilla said according to Cam the FAA committed money and other things. Is there pressure from FAA.

Mr. Schiavo said the FAA would like us to have a very tight CIP list. Kim Harris is his contact. She said that the intention is to get us funding each year up to \$5 million. From talking to KSA they believe there are other individuals within FAA who may have other discretionary money. It is in the Master Plan. The CIP we give to FAA for 5 years needs to have this included. He doesn't think us doing it in 60 days makes a difference to FAA.

Mr. Hamilton said we told FAA that we would keep going forward. He thought someone said if we don't demonstrate some positive forward momentum in a plan we risk the money going somewhere else in November.

Ms. Waller said FAA wants a Capital Improvement Plan for the Airport and they want the City to ok that. The FAA does want from the City of Santa Fe that they have a plan and are moving forward.

Mr. Schiavo said we are set up to meet with Kim Harris on the 30th and the 1st. He asked her for a meeting. One of the things she said was there is no funding for us for 2018. The \$4 million we got for 2/20 and Taxiway Delta is set and is going to be spent. because she felt there was not a clear plan from us beyond that there will be no funding. He asked what we can do to change her mind. We are going to submit a draft CIP in the next hours and a final will be submitted to FAA due by December 1st. She will help us with that when she is here. It is very disappointing that we lost that money. He will do all he can to change her mind.

Mr. Padilla said he feels we have not been receiving clear messages either.

Ms. Waller said one of the things driving the 5 year plan was the forecasting. Forecasting is not set in stone.

Ms. Ortiz asked how difficult is it for the City Manager to identify a funding stream for the \$3 million.

Mr. Schiavo said the budget is set for this year and went into effect July 1st. There is not an extra \$3 million sitting around. The future discussion will be in February for next years budget. If it makes sense for him to float it at that time.

Ms. Ortiz said the intent of this Resolution is not that bad, but we are only giving them 60 days to do something.

Mr. Szczepanski said he is concerned a bit, but likes the idea of this. He worries that as we talk about floating ideas we have entered into a 20 year process. If we can motivate people to see the hard deadlines we need to keep doing that and not take a

soft approach to it. We need positive pressure.

Mr. Schiavo said these Resolutions have to be approved by the Governing Body. If you want to soften it say you would like to make this a priority for the next budget cycle for the design.

Mr. Ortega said did he not see that the number one priority for the City is \$1.5 million for the terminal.

Mr. Schiavo said that is from the Legislative wish list from City Council and is still being debated. The approval for that will be mid December and will come from the ICIP. The top 5 go to Legislature.

Mr. Ortega said it is already recognized as a priority.

Mr. Padilla said along with this deadline and your comments we need to ask at budget time for this and he is in favor of that. The question is, in your opinion, will it be easier to get a budget approved now when we have support. The future is unknown.

Mr. Schiavo said that is a good point. The challenge has been that the election is in March but the budget conversations start in February. The newly elected officials say "you expect me to vote on the budget in May when I just got here." It has always been a challenge. Chris is right. It is the City's top priority. Most productive would be our conversation around what we want things to look like for 2019 and 2020 and what needs to be done to keep this terminal functioning now. He had a conversation with the Northern New Mexico Air Alliance and they informed him of the top 10 to 15 gripes given by Santa Fe flyers. He wants to systemically work on those one by one. In his opinion he would not push for this funding right now. We need to look at what needs to be done over the next couple of years.

Chair Ross said with the County the CIP is tied to the debt management. As bonds are retired money becomes available. Does the City do that.

Mr. Schiavo said absolutely. Things got off track with the new Finance Director. We are back on track now to do about \$14 million linked to GRT. GO bonds are not being considered. Honestly this kind of thing would fit better under GO bonds for the amount of money you talking about. It is a longshot to expect to get \$3 million for the Airport from the CIP bond. If we had a good transition plan it would improve the quality of peoples expectations and half a million could be successful.

Chair Ross asked are there specific items to be funded with revenue bonds.

Mr. Schiavo said the Finance Director is working on that now.

Chair Ross said with the terminal at the top of the list we should be in good

shape.

Mr. Schiavo said the Councilors recognize that the Legislators have a soft spot for the Airport.

Mr. Szczepanski left the meeting.

Mr. Brackley said Congressman Pierce will be at the Chamber office tomorrow at 10:30 am. He will keep the Airport on his radar.

Mr. Brackley left the meeting.

Ms. Ortiz asked do you find any of the whereas language offensive.

Mr. Schiavo said no.

Ms. Ortiz said on the second page, line 4, what if that said during the next budget cycle.

Mr. Schiavo said that would be good, but we need to talk as a group about what we can do in incremental steps.

Ms. Ortiz said we want them to know this Board wants this done and it is important. Do we need to let them to know we don't want them to forget.

Chair Ross said he thinks there is a time and place for this type of Resolution. If Nick works with the Finance Department and identifies funds then we don't need the City Manager to do anything. Then a Resolution might be helpful. The timing is off.

Ms. Ortiz asked so knowing is good enough.

Mr. Schiavo said the Master Plan has been approved and the new terminal is there. For a big ask like this if we received grant funding and the City is asked to match he would not hesitate. That is not the case.

Mr. Hamilton said as much as he wants to move as fast and aggressively on the new terminal as Cam wanted to do with this current Mayor, he is inclined to listen hard to what Nick has to say in terms of advise to manage the political process.

Chair Harris said when you take advantage of an opportunity then the next Body comes in and they undo it, that is not a very strong position really.

Mr. Hamilton said let's set this aside.

F. AIRPORT MANAGER SEARCH

This was included in previous discussion.

G NOISE COMPLAINT UPDATE

Mr. Schiavo said he has received 3 complaints from one individual. The tower has been very helpful. Bob gave him some insight. We are logging the complaints and tracking who they are coming from and he is responding to the complaints.

Chair Ross asked is the noise abatement on the Airport webpage.

Mr. Schiavo said yes.

Chair Ross asked can we get the information out about that.

Mr. Schiavo said from talking with the 2 City Councilors closest to the Airport and they wanted to do a public meeting. We can still do that, but it does not feel like a widespread issue. It is just an individual or two. The City Manager and Mayor have been copied on them and they have cautioned him about engaging too much.

Chair Ross said he does not see much of a concern right now.

Mr. Schiavo said we will leave this on the agenda as a recurring item. He will keep track of it.

Mr. Padilla asked do we know if the flight schools have the noise abatement documents.

Mr. Baca said yes they do.

Mr. Padilla said thanks for putting that on the agenda.

7. PUBLIC INVITED TO BE HEARD

Mr. Merlan said when talking about money for 10/28 she said money will be available for working on the apron here. Can he tell people there will be work on the apron.

Mr. Schiavo said we have \$250,000 to do that and it is our intention to do that.

Jean Pierre said he feels runway 10/28 is very important in preventing any incidents. When it was open a lot of pilots came in and requested 28. The winds can be wicked in the spring. Another point is the tricycle gear aircraft are much more prone

to loops. Now, depending on the wind, he stays on the ground if 28 is not available. The winds are extremely changeable. It is important to keep 28 open.

Mr. Coan said he can confirm that. He in a light sport aircraft. When he has come in the wind has been shifting all around and was not measured on the hour necessarily. He would have taken 28 if it had been available. Regarding the terminal think about it in a future direct bond issue financed by rents and Airport facility charges. He has seen that done at other airports. It would be a great thing.

Mr. Wood said he wanted to voice his support for 10/28 being repaired and opened. Since the infrastructure is there lets fix it. Gathering consensus for things to improve the experience of people parking ought to be number one.

8. BOARD AND/OR STAFF COMMENTS AND/OR REQUEST FOR FUTURE AGENDA ITEMS

Mr. Padilla said let's talk about TSA. They have been out here and we came up with a new program. TSA has become the police of the Airport. They do random checks and the Airport has not done as well as they should. If we could come up with a program that would allow staff to police things that would be better. Put out an education program so when they come in we have vetted the program and have a better chance of success. He would like to get that out there.

Chair Ross said we will put that on next months agenda.

Mr. Padilla said we could ask David Silver to come.

Mr. Hamilton said he knows several of us did not receive anything in advance of the meeting.

Mr. Schiavo said there was a break down because he has only been out here 2 days a week. He will take care of that.

Mr. Ortega said he likes this format of sitting around a table.

9. NEXT MEETING DECEMBER 14,2017

10. ADJOURN

MOTION A motion was made by Mr. Hamilton, seconded by Mr. Padilla, to adjourn the meeting.

VOICE The motion was approved unanimously by voice vote.

There being no further business before the Board the meeting adjourned at 6:05 pm.

Stephen Ross, Chair



Elizabeth Martin, Stenographer